

City of St. John
Council Meeting Minutes
March 19, 2024

I. Call to order

Mayor Bobby Stimatze called to order the regular meeting of the St. John City Council at 7:00 PM on March 19, 2024, at City Hall. The following persons were present: Sara Woolf, Kyle Bunker, Aaron Gleason, and Aaron Raines. Mark Bryant was not present.

City Personnel: Tori Perez, Mike Sanders, Curtis Smith, Lara Wolfenden and Jason Wyatt.

City Attorney: Danny Lynch

Attendance: Delaney Smith, Steve Spencer, Cami Raines and Erik Crowley

II. Additions to the Agenda

- a) 10 Minutes executive session to discuss attorney/client privilege.

Gleason moves to approve adding a 10-minute executive session to the agenda. Raines seconded. The motion carries 4-0.

- b) 2023 Audit Report from Adams Brown.

Gleason moves to add a presentation to the agenda. Bunker seconded. The motion carries 4-0.

- c) Kansas Dirt's bill to consent agenda.

Bunker moves to add Kansas Dirt's bill to the consent agenda. Raines seconded. The motion carries 4-0.

- d) Interim President of Council to new business.

Raines moves to add Interim President of Council to new business. Gleason seconded. The motion carries 4-0.

III. Citizen Comments – None

IV. Spill Prevention, Control and Countermeasure Program

Steve Spencer with Midwest Training presented a 5-year plan for \$2,600.00. The budget was discussed. This is tabled to old business until the City Clerk returns.

Gleason moves to table this to old business. Raines seconded. The motion carries 4-0.

V. 2023 Audit Report

Delaney Smith From Adams Brown presented findings for 2023 Audit. Everything went well.

Raines moves to approve 2023 Audit Report. Gleason seconded. The motion carries 4-0.

VI. Consent Agenda

- a) Regular Council Meeting Minutes – March 5, 2024

Raines moves to approve regular meeting minutes. Gleason seconded. Motion carries 4-0.

- b) Appropriation Ordinance #031924AP - \$27,607.79

Raines moves to approve appropriation ordinance #031924AP in the amount of \$27,607.79. Gleason seconded. Motion carries 4-0.

- c) Petty Cash - \$160.00

Raines moves to approve the transfer of petty cash in the amount of \$160.00. Gleason seconded. Motion carries 4-0.

- d) Mansel Concrete Construction - \$5,450.00

Raines moves to approve a bill from Mansel Concrete Construction in the amount of \$5,450.00. Gleason seconded. Motion carries 4-0.

- e) Altec Industries - \$3,571.65

Gleason moves to approve a bill from Altec Industries in the amount of \$3,571.65.00.

Gleason seconded. Motion carries 4-0.

- f) Kansas Dirt - \$27,755.04

Gleason moves to approve a bill from Kansas Dirt in the amount of \$5,450.00. Gleason seconded. Motion carries 4-0.

VII. Committee & Department Head Reports

- a) Electric Supervisor – Request to purchase 2 transformers in the amount of \$7,180.00.

Gleason moves to approve the purchase of 2 transformers for \$7,180.00. Bunker seconded. The motion carries 4-0.

- b) Water/Sewer Supervisor – Request to purchase salt for the Nitrate Plant.

Bunker moves to approve the purchase of salt for the Nitrate plant up to \$7000.00. Gleason seconded. Motion carries 4-0.

- c) Street/Park Supervisor – Request to purchase equipment for Skid Steer.

Gleason moves to approve Murphy Equipment's bid of \$3,211.38 for Skid Steer. Raines seconded. The motion carries 4-0.

- d) Police Department – None
- e) Fire Chief - None
- f) City Clerk - None
- g) City Attorney – None

VIII. Old Business

- a) Property code violations –
 - a. 518 W 4th – Resolution #2023-07
 - b. 101 E 5th – Resolution #2023-06
 - c. 406 E 1st – Resolution #2023-11
 - d. 112 S Monroe – Resolution #2023-04
- b) Swimming pool – Update on leak
- c) EPIC proposal from Economic Development – No Discussion.
- d) 5th Street Road by White's Foodliner – Grant application submitted on March 18th.
- e) Water Tower Maintenance Agreement – No Discussion.

Gleason moves to remove Water Tower from the old business. Bunker seconded. Motion carries 4-0.

IX. New Business

- a) Interim President of Council

Raines moves to appoint Kyle Bunker as Interim President of Council. Gleason seconded. The motion carries 4-0.

X. Executive session

- a) Gleason moves for 10 minutes for the City Council to recess into executive session to discuss the Attorney/Client privilege exception, K.S.A 75-4319(b)(1) to include the Mayor, City Attorney, City Council, and Lara Wolfenden. Raines seconded. Motion carries 4-0. The open meeting will resume in the Council Chamber at 8:10 PM.

The mayor called the regular council meeting back to order at 8:10 PM. No action taken.

- b) Gleason moves for 10 minutes for the City Council to recess into executive session to discuss the Attorney/Client privilege exception, K.S.A 75-4319(b)(1) to include the Mayor, City Attorney, City Council, and Lara Wolfenden. Raines seconded. Motion carries 4-0. The open meeting will resume in the Council Chamber at 8:21 PM.

The mayor called the regular council meeting back to order at 8:21 PM. No action taken.

- c) Gleason moves for 5 minutes for the City Council to recess into executive session to discuss the Attorney/Client privilege exception, K.S.A 75-4319(b)(1) to include the Mayor, City Attorney, City Council, and Lara Wolfenden. Raines seconded. Motion carries 4-0. The open meeting will resume in the Council Chamber at 8:27 PM.

The mayor called the regular council meeting back to order at 8:27 PM. No action taken.

XI. Adjournment

- a) Next Regular Council meeting will be held Tuesday, April 2, 2024, at 7:00 pm at St. John City Hall

Gleason moves to adjourn the regular council meeting. Raines seconded. Motion carries 4-0



MAYOR



CITY CLERK