

**City of St. John**  
**Council Meeting Minutes**  
July 18, 2024

**I. Call to order**

Mayor Bobby Stimatze called to order the regular meeting of the St. John City Council at 7:00 PM on July 18, 2024, at City Hall. The following council were present: Sara Woolf, Aaron Raines, and Aaron Gleason. Mark Bryant and Kyle Bunker were not present.

City Personnel: Curtis Smith, Jason Wyatt, Patrick Piper and Pam Watson.

City Attorney: Danny Lynch.

Attendance: Erik Crowley and Ryan Russell.

**II. Additions to the Agenda – None**

**III. Citizen Comments – None**

**IV. Stafford County Economic Development**

- a) CDBG Grant for Hood Haven's Building - The council and Economic Development Ryan Russell discussed the grant process, the liability of the grant being in the City's name, and the plans for the building. A suggestion was made to have a contract in place that the City is not liable to provide funding for this project. No action was taken.

The council and Russell also discuss the contract, timelines, floor plans of the houses, and process updates regarding the current housing project. Russell is to submit updates on the housing project to the clerk monthly.

**V. EBH Engineering**

- a) Contract for engineering services for the 5<sup>th</sup> Street Project – An EBH representative could not attend the meeting. The clerk presented the information about the 5<sup>th</sup> Street Project. Discussions about the amount of the grant from KDOT and questions about whether the estimated cost should be for asphalt or concrete. The clerk is to clarify with EBH and bring the answer back to the table.

**VI. Consent Agenda**

- a) Regular Council Meeting Minutes – July 2, 2024

**Gleason moved to approve the regular council meeting minutes for July 2, 2024. Raines seconded. The motion carried 3-0.**

- b) Appropriation Ordinance #07162024AP - \$74,913.76

**Gleason moved to approve appropriation ordinance #07162024AP in the amount of \$74,913.76. Raines seconded. The motion carried 3-0.**

- c) Petty Cash - \$214.12

**Gleason moved to approve the petty cash in the amount of \$214.12. Woolf seconded. The motion carried 3-0**

**VII. Committee & Department Head Reports**

- a) Electric Supervisor: Provide an Update on the problems and maintenance schedules related to the power outage early in the week.
- b) Water/Sewer Supervisor - None
- c) Street/Park Supervisor – None
- d) Police Department – None
- e) Fire Chief - None

- f) City Clerk—Present the accountant's update on the revenue neutral rate report for the 2025 budget. The accountant recommends raising the revenue neutral rate to 66.774 for the 2025 budget.

**Gleason moved to authorize the city clerk to notify the county clerk that we intend to exceed the revenue neutral rate of 64.873 and set the revenue neutral rate at 66.774. Woolf seconded. The motion carried 3-0.**

- g) City Attorney – Update on the zoning case.

**VIII. Old Business**

- a) Property code violations –
  - a. 518 W 4<sup>th</sup> – Resolution #2023-07
  - b. 101 E 5<sup>th</sup> – Resolution #2023-06
  - c. 406 E 1<sup>st</sup> – Resolution #2023-11
  - d. 112 S Monroe – Resolution #2023-04

**There have been discussions about putting out demolition bids to take down 518 W 4<sup>th</sup> and 406 E 1<sup>st</sup>. The clerk is to start advertising for bids.**

- b) 5<sup>th</sup> Street Road by White's Foodliner - Updates during EBH Engineering.
- c) 2024 Housing Violations – The clerk presented 4 properties that have not contacted the office or any process being made to address the violations. These properties are 609 N Exchange, 209 W 6<sup>th</sup>, 205 W 2<sup>nd</sup>, and 207 W hole.

**Gleason moved to authorize the city clerk to process the title work on these properties. Raines seconded. The motion carried 3-0.**

**IX. New Business**

- a) Fieldsense Metercat Server Proposal—The clerk presented a proposal from Wesco for the updated server for the electric meters. There were discussions about the budget and the renewal fee.

**Gleason moved to approve the proposal from Wesco in the amount of \$11,968.00. Raines seconded. The motion carried 3-0.**

**Gleason moved to approve the license fee renewal from Wesco in the amount of \$803.00. Raines seconded. The motion carried 3-0.**

**X. Executive Session**

- a) Gleason moved for 5 minutes for the City Council to recess into executive session to discuss the employee evaluations exception, K.S.A 75-4319(b)(1) to include the City Attorney, City Council, Electric and public work supervisors, and City Clerk. Woolf seconded. Motion carried 3-0. The open meeting will resume in the Council Chamber at 8:48 PM.

**The mayor called the regular council meeting back to order at 8:48 PM.**

**Gleason moved to approve the rate for Brayon Balderrama per his yearly evaluation to \$21.00. Raines seconded. The motion carried 3-0.**

**Gleason moved to approve the rate for David Stites per his yearly evaluation to \$22.29. Raines seconded. The motion carried 3-0.**

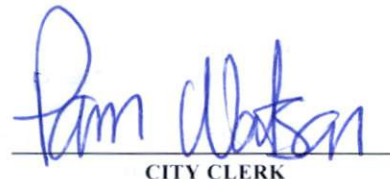
**XI. Adjournment**

- a) Next Regular Council meeting will be held Tuesday, August 6, 2024, at 7:00 PM at the St. John City Hall

**Gleason moved to adjourn the regular council meeting. Raines seconded. The motion carried 3-0**



MAYOR



CITY CLERK