

*City of St. John*  
*Council Meeting Minutes*  
August 20, 2024

**I. Call to order**

Mayor Bobby Stimatze called to order the regular meeting of the St. John City Council at 7:00 PM on August 20, 2024, at City Hall. The following council were present: Mark Bryant, Sara Woolf, Aaron Raines, Aaron Gleason, and Kyle Bunker.

City Personnel: Curtis Smith, Jason Wyatt, Tori Perez, Michael Sanders, and Pam Watson.

City Attorney: Danny Lynch.

Attendance: Joel Krosschell, Orrin Feril, Patrick Piper, Erik Crowley, and Lara Wolfenden. Justin Cobb and Heidi Mehl attended via Zoom.

**II. Additions to the Agenda - None**

**III. Citizen Comments – None**

**IV. EBH Engineering**

- a) 5<sup>th</sup> Street Project—The timeline, preliminary planning, right-of-ways, and materials from the highway to Hampel Oil's driveway were discussed. The representative, council, and attorney also discussed the contract from EBH.

**Gleason moved to approve the contract with EBH Engineering was written. Bunker seconded. The motion carried 5-0.**

**V. Groundwater Management District 5**

- a) Grant to help with water projects – The grant application, deadline to submit the grant, and projects within the city that would qualify for the grant. The project discussions narrowed down to replacing the water main on E 3<sup>rd</sup>, the lining of the sewer line around the city, and the debt payment for the Nitrate Plant's loan. The deadline to submit the grant is September 6<sup>th</sup>. The clerk is to supply all the necessary documentation to the GMD5 representatives and bring the final draft of the grant application to the 1<sup>st</sup> council meeting in September.

**VI. Consent Agenda**

- a) Regular Council Meeting Minutes – August 6, 2024

**Bryant moved to approve the regular council meeting minutes for August 6, 2024. Raines seconded. The motion carried 5-0.**

- b) Appropriation Ordinance #082024AP - \$41,688.66

**Raines moved to approve appropriation ordinance #082024AP in the amount of \$41,688.66. Bryant seconded. The motion carried 5-0.**

- c) Petty Cash - \$252.05

**Bryant moved to approve the petty cash in the amount of \$252.05. Raines seconded. The motion carried 5-0**

- d) Elster Solution LLC - \$8,700.00 – Annual fee for the electric and water metering system

**Raines moved to approve the statement from Elster Solution LLC in the amount of \$8,700.00. Bryant seconded. The motion carried 5-0.**

**VII. Committee & Department Head Reports**

- a) Electric Supervisor—Presenting a quote from Power Plant Compliance for the catalysts. Discussions of the price and the duration of the catalysts. No action was taken. A quote for transducers from Power Plant Compliance and a quote for a pallet of fiberglass cross arms from Wesco were also presented.

**Gleason moved to approve the quote from Power Plant Compliance in the amount of \$4,952.38. Raines seconded. The motion carried 5-0.**

**Gleason moved to approve the purchase of the fiberglass cross arms from Wesco up to \$7,500.00. Bunker seconded. The motion carried 5-0.**

- b) Water/Sewer Supervisor – Request to buy salt for the Nitrate Plant.

**Gleason moved to approve the salt purchase up to \$7,000.00 for the Nitrate Plant. Bunker seconded. The motion carried 5-0.**

- c) Street/Park Supervisor – None
- d) Police Department—Discussions about the quote for the new vehicle, the insurance, and the buyback option.

**Gleason moved to approve the purchase of the new patrol vehicle up to \$35,000.00. Bryant seconded. The motion carried 5-0.**

- e) Fire Chief - None
- f) City Clerk – S&S Towing contract discussions. Comprehensive plan discussions. No action was taken.
- g) City Attorney – Discussions about the housing agreement with Economic Development. There is no need to update the current contract. Discussions about rodent issues at 521 E 1<sup>st</sup>. The clerk is to send the violation of the housing codes to the owners regarding the rodents and condition of the house.

#### **VIII. Old Business**

- a) Property code violations –
  - a. 518 W 4<sup>th</sup> – Resolution #2023-07
  - b. 101 E 5<sup>th</sup> – Resolution #2023-06
  - c. 406 E 1<sup>st</sup> – Resolution #2023-11
  - d. 112 S Monroe – Resolution #2023-04
- b) 5<sup>th</sup> Street Road by White's Foodliner – See discussion under EBH Engineering.
- c) 2024 Housing Violations – Title work for 209 W 6th is in progress.

#### **IX. New Business**

- a) Comprehensive Plan – Discussed under City Clerk session. No action was taken.

#### **X. Executive Session**

- a) Gleason moved for 5 minutes for the City Council to recess into executive session to discuss the non-elected personnel exception, K.S.A 75-4319(b)(1) to include the Mayor, City Attorney, City Council, Electric Supervisor and City Clerk. Bunker seconded. Motion carried 5-0. The open meeting will resume in the Council Chamber at 8:28 PM.

**The Mayor called the regular council meeting back to order at 8:28 PM.**

**Gleason moved to approve a \$1 raise for Lara Wolfenden based on her yearly evaluation. Raines seconded. The motion carried 5-0.**

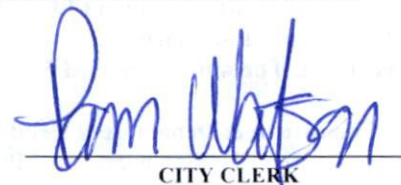
**Gleason moved to approve a \$1.01 raise for Erik Crowley based on his yearly evaluation. Bryant seconded. The motion carried 5-0.**

#### **XI. Adjournment**

- a) Next Regular Council meeting will be held Tuesday, September 3, 2024, at 7:00 PM at the St. John City Hall

**Gleason moved to adjourn the regular council meeting. Raines seconded. The motion carried 5-0**

  
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MAYOR

  
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CITY CLERK